



# BOROUGH OF SHARPSBURG

**ADMINISTRATIVE FEE:**  
**\$250.00**

## **BOTTLE CLUB PERMIT** **APPLICATION**

**For issuing a permit for Bottle Clubs, to operate in the Borough of Sharpsburg and the YEARLY renewal of the Bottle Club Permit.**

(Please print or type and attach all documentation to this form. Return application to the Borough Office, 1611 Main Street, Pittsburgh PA 15215. *The approval of applications by the Code Enforcement Office will occur within 20 days of the date in which applications are received.*)

BOTTLE CLUB NAME: \_\_\_\_\_

BOTTLE CLUB ADDRESS: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_ PHONE NO. \_\_\_\_\_

NAME OF LESSOR (If a premise is leased): \_\_\_\_\_

LESSOR'S ADDRESS: \_\_\_\_\_

NATURE OF OWNERSHIP:

CORPORATION       PARTNERSHIP       JOINT VENTURE       ASSOCIATION

### **Officer's Names and Addresses or Financial Interest in the Bottle Club:**

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

### **Names, Phone No. and Addresses of any and all Managers and Club Officers responsible for Club Operations during any time the Club is Open, or at Special Events and Rentals.**

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE OF APP.: \_\_\_\_\_ NEW PERMIT \_\_\_\_\_ YEARLY RENEWAL \_\_\_\_\_

**The following documentation is required and must accompany this form for application, as designated by the Borough of Sharpsburg Ordinance 12-04 (Rules and Regulations for Bottle Clubs and adding the permit fee.)**

- Photocopy of general liability coverage in the minimum amount of, \$5,000,000 per occurrence. *(Ord. No. 12-04, Sec. 5a)*
- Photocopy of a valid certificate of occupancy issued by the Pennsylvania Department of Labor and Industry and the Borough of Sharpsburg. *(Ord. No. 12-04, Sec. 5b)*
- Photocopy of a valid business privilege and mercantile tax license. *(Ord. No. 12-04, Sec. 5c)*
- Photocopy of a valid Borough of Sharpsburg Usage permit. *(Ord. No. 12-04, Sec. 5d)*
- Photocopy of residency in the Borough of Sharpsburg, or must designate the name, mailing address and telephone number of a responsible agent, who has the oversight of the buildings operations. *(Ord. No. 12-04, Sec. 5h)*
- Photocopy of a PA State, other State or Federal Criminal background check. *(Ord. No. 12-04, Sec. 5i)*
- Photocopy of a valid and current trash collection contract with a licensed hauler. *(Ord. No. 12-04, Sec. 5k)*

---

(FOR BOROUGH OF SHARPSBURG USE ONLY)

APPROVED \_\_\_\_\_

NOT APPROVED \_\_\_\_\_

\_\_\_\_\_  
CODE ENFORCEMENT OFFICE OF THE BOROUGH OF SHARPSBURG

\_\_\_\_\_  
DATE

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE PERMIT ISSUED \_\_\_\_\_

RENEWAL DATE \_\_\_\_\_