

**BOROUGH OF SHARPSBURG  
FEE SCHEDULE  
RESOLUTION 18-01**

**A RESOLUTION ESTABLISHING FEES FOR THE FILING OF APPLICATIONS, PERMITS AND LICENSES FOR THE BOROUGH OF SHARPSBURG.**

WHEREAS, it is the desire of the Borough Council of the Borough of Sharpsburg to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by resolution; and,

**PERMIT AND FEE SCHEDULE**

**1. ADULT ORIENTED BUSINESSES:** The following fees are established pursuant to the Adult Oriented Business Regulations, Part 8, K of Chapter 27 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

**A. License Fees – Adult Oriented Business License:**

- Application & Investigation Fee .....\$1,500.00
- Annual License Fee.....\$1,000.00

**B. Consultant Review Fees:** Applicant shall comply with the requirements of Section 111.2 IPMC hereof..... (Code Enforcer) \$80.00/hr.

**2. ALARMS:** The following fees are established pursuant to the Alarm Regulations Part 2 of Chapter 7 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

**A. False Alarm (Fire or Burglary) Fees:**

- First & second alarm each year.....No Charge
- Third to fifth alarm each year.....\$75/alarm
- All additional alarms each year.....\$150/alarm

**B. Consultant Review Fees:** Applicant shall comply with the requirements of Section 202 of Chapter 7 thereof.....No Charge

**3. AMUSEMENT DEVICES:** The following fees are established pursuant to the Amusement Device Regulations, Part 3 of Chapter 13 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

**A. Annual License Fees:**

- Video.....\$750.00
- Mechanical.....\$200.00
- Music.....\$200.00
- Pool Table.....\$200.00

**B. Consultant Review Fees:** Applicant shall comply with the requirements of Section 310 of Chapter 13 hereof.....No Charge

**4. BOARD OF APPEALS (CONSTRUCTION CODE AND PROPERTY MAINTENANCE CODE):** The following fees are established for appeals, applications and/or petitions pursuant to the Borough Construction Code and International Property Maintenance Code (adopted Nov. 19, 2009).

- A. **Application Fee:**.....\$150.00
- B. **Consultant Review Fees:** Applicant shall comply with the requirements of Section 111.2 IPMC hereof.....(Code Enforcer) \$75.00/hourly
- C. **Deposit:** Applicant shall comply with the requirements of Section 111 IPMC hereof by submitting a deposit to the Borough in the amount of **\$500.00** per application. This deposit shall be administered in accordance with the requirements of Section 111.2.5 IPMC hereof. After deducting actual costs of appeals hearing, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

5. **CONSTRUCTION CODE:** the following fees are established for applications, requests and permits pursuant to the Borough Construction Code as amended.

- A. **Building Permit:** please see attached addendum for fees as provided by Professional Code Services, Inc.
- B. **Demolition Permit:**
  - Application Fee Residential.....\$100.00
  - Non-Residential (bond or cash per lot & block).....\$2,000.00

6. **MISCELLANEOUS FEES:**

- A. **Municipal Lien Letters**.....\$35.00
- B. **Tax Certification Letters (paid directly to tax collector)**.....\$35.00
- C. **Photo Copies:**
  - Standard copies.....\$.50/single page
  - Specialized copies.....Actual Cost
- D. **Returned Non-Sufficient Funds Check**.....\$35.00
- E. **Sharpsburg Borough Code of Ordinances** .....Actual Cost
- F. **Zoning Ordinance & Subdivision and Land Development Ordinances**
  - Per single printed page.....\$.50
  - Map..... \$5.00

7. **MOTOR VEHICLE AND TRAFFIC:** The following fees are established pursuant to Ordinance No. 1507, amending Part 4 of Chapter 15 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as to General Parking Regulations.

8.

- A. **Parking Permits:**
  - Resident Permit.....\$10.00 per vehicle
  - All Borough Lots so designated .....\$500/Month
- B. **Borough Parks & Recreation Facilities (Kennedy Park):** The following fees are established pursuant to Ordinance No. 16-103.

→ Resident.....	\$50.00
→ Non-Resident.....	\$100.00
→ Kitchen (Additional Fee) (\$50 refundable if left clean).....	\$100.00

A non-profit organization shall be exempted from the reservation fees referenced in (B) above, as long as the organization provides proof of the non-profit status acceptable to the Borough Manager. For purposes of this General Fee Schedule, a non-profit organization shall be defined as an organization that is qualified under Section 501(c)(3) of the Internal Revenue Code, 26 U.S.C. §501(c)(3).

**9. PROPERTY MAINTENANCE CODE:** The following fees are established for applications, requests and permits pursuant to the Borough Property Maintenance Code – International Property Maintenance Code 2009 of the Sharpsburg Borough Code of Ordinances, Code Enforcement, as amended:

<b>A. Reasonable Rental Ordinance Inspection Permit:</b> .....	\$60.00 every two years
<b>B. Change of Ownership Inspection Fee:</b> .....	\$60.00
<b>C. Change of Tenant Inspection Fee:</b> .....	\$60.00

**10. SEWER:** The following fees are established for applications, charges, services, requests and permits pursuant to section 301 of Chapter 18, of the Sharpsburg Borough Code of Ordinances, Sewers and Sewage Disposal.

<b>A. Sewer Connection Charge:</b>	
→ All tap-ins under DPW supervision.....	\$1,350.00
<b>B. Sewer Usage Charges</b>	
→ Basic.....	\$8.55 per thousand/ \$9.20 commercial
→ Minimum Charge.....	\$32.00
→ Sewer Service Fee.....	\$15.60
<b>C. Sewer Usage &amp; Reconstruction Fund Charge:</b>	
→ Minimum Charge.....	\$1.50/Qtr.
→ 4".....	\$125.00
→ 6".....	\$190.00
→ 8".....	\$265.00
→ 10".....	\$320.00
→ 14".....	\$360.00
<b>D. Sewer Maintenance Fee.....</b>	\$2.00/1000 gals

**11. SOLICITING & PEDDLING:** The following fees are established pursuant to the Soliciting and Peddling Regulations, of section 107 of Chapter 13 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations.

<b>A. Registration Fees:</b>	
→ Per Day.....	\$25.00
<b>B. Consultant Review Fee:</b> Applicant shall comply with the requirements of Section 114 of Chapter 13, hereof.....	No Charge

**12. SOLID WASTE:** The following fees are established pursuant to Chapter 20 of the Sharpsburg Borough Code of Ordinances, Solid Waste.

- A. Residential Solid Waste Collection:**
  - Monthly per residential unit.....\$16.00
  - Seniors.....\$14.50
  
- B. Dumpster Permits:** The following fees are established pursuant to Ordinance No. 1207.
  - Renovation Dumpsters 2-Weeks.....\$100.00 (refundable)  
\$25.00/day thereafter (non-refundable)
  - Annual Residential and Commercial Fees.....\$25.00

**13. STREET AND SIDEWALKS:** The following fees are established pursuant to Chapter 21 of the Sharpsburg Borough Code of Ordinances, Streets and Sidewalks, as amended.

- A. Street Opening Permits:**
  - Permit Fee.....\$150.00
  - Deposit (refundable)..... \$500.00

**14. WATER:** The following fees are established pursuant to Chapter 26 of the Sharpsburg Borough Code of Ordinances, Water, as amended.

- A. Water Connection Charge:**
  - 3/4"..... \$125.00
  - 1"..... \$225.00
  - 2".....\$275.00

All plus time and materials

Above 2" done by individual with borough supervision for.....\$100.00

- B. Water Ferrules:**
  - Cost of materials & labor plus administrative costs.
  
- C. Water Meter Replacement Fees:** Water meters replaced due to negligence of property owner, tenant and/or occupant will be assessed against the property owner, tenant and/or occupant at the material and equipment incurred by Borough, in addition to labor charges for replacement and installation.  
  
**Cost of water meters.....\$165.00**
  
- D. Water Shut-Off Fee..... \$60.00**
  
- E. Water Usage Charge:**
  - Basic..... \$5.50 per thousand / \$6.50 commercial
  - Minimum Charge.....\$22.00 / \$26.00 commercial

Note: In the events the Borough is unable to read a customer's meter and the customer fails to return the meter reading card to the Borough by the third business day following the Borough's attempt to read the customer's meter, the said customer shall owe an estimated water usage charge.

- F. Delinquency Charge  
→ Water Bills.....10% on amount due

**15. ZONING HEARING BOARD:** The following fees are established for appeals, applications and/or petitions to the Borough Zoning Hearing Board.

- A. The amount of **\$850.00** to reimburse for advertising, attorney fees, stenographer fees, administrative fees and costs for Zoning Hearing Board Hearings. The same amount will be charged for any rescheduling.
- B. After deducting costs of advertising, attorney fees, stenographer fees, administrative fees and reasonable utility costs, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

**16. Planning Commission Hearing:** The following fees are established for appeals, applications and/or petitions to the Planning Commission Hearing Board.

- A. The amount of **\$700.00** to reimburse for advertising, attorney fees, stenographer fees, administrative fees and costs for Zoning Hearing Board Hearings. The same amount will be charged for any rescheduling.
- B. After deducting costs of advertising, attorney fees, stenographer fees, administrative fees and reasonable utility costs, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

**NOW THEREFORE BE IT RESOLVED**, by the authority of the Borough of Sharpsburg Council that these fees be established as show above,

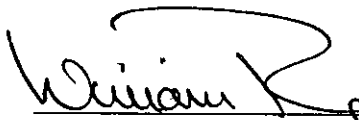
**AND FURTHER RESOLVED**, that these fees may be changed from time to time by Resolution of the Council of the Borough of Sharpsburg,

**AND FURTHER RESOLVED**, that this Resolution shall supersede all previously adopted fee resolutions inconsistent herewith.

**APPROVED AND ENACTED** this 2<sup>nd</sup> day of January, 2018.

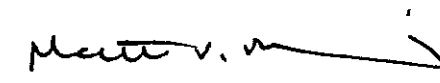
ATTEST:

**BOROUGH OF SHARPSBURG**

  
\_\_\_\_\_  
William Rossey, Borough Manager

  
\_\_\_\_\_  
Brittany Reno, President of Council

~~EXAMINED AND APPROVED~~ this 2<sup>nd</sup> day of January, 2018.

  
\_\_\_\_\_  
Mayor Matthew V. Rudzki